

SWARNANDHRA
COLLEGE OF ENGINEERING AND TECHNOLOGY
(Autonomous)
Seetharamapuram, Narsapur, - 534280, W.G. Dt., A.P

Internal Quality Assurance Cell (IQAC)
MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)
(A. Y. 2022-23)

DATE:06.07.2022

CIRCULAR

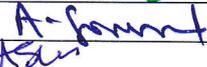
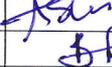
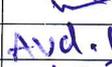
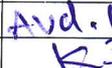
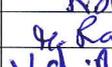
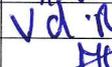
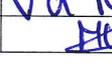
There will be an Internal Quality Assurance Cell (IQAC) committee meeting on 11.07.2022 at 2.00 PM in IQAC Cell. All the committee members are requested to make it convenient to attend the meeting.

Date: 10.07.2022, Time 2.00 P.M. Venue: IQAC Cell

AGENDA

1. Review of minutes of previous IQAC Meeting
2. Presentation of Academic activities in Odd Sem
3. Status of syllabus completion report
4. Promotion of Innovation and Research at the institution
5. Preparation AQAR for the academic year 2021-22
6. Issues open for discussion

Committee Members

S.No.	Name of the Committee Member	Designation	Signature
1	Dr.S.Suresh Kumar, Principal	Principal	
2	Dr. A. Gopichand	Convener	
3	Mr.A.SriHari, Director	Member from Mgmt.	
4	Mr.B.Srinivas	Assoc.Prof. MECH	
5	Mr.Prem Chand M	Assoc.Prof. ECE	
6	Dr. Vamsi Krishna Raja	Prof. CSE	
7	Mr.A.V.D Suresh Kumar	Asst.Prof, EEE	
8	Mr.Raja K	Asst.Prof., IT	
9	Mr. Venkatakrishna	Asst.Prof., Civil	
10	Mr.K.Srinivasa Rao,	Asst.Prof., S&H	
11	Mr. Ravindra Babu	Asst.Prof., S&H	
12	Mr.V.D. Ratnakumar	Asst.Prof., MCA	
13	Mrs. Venuprasanthi	Asst.Prof., MBA	


IQAC Convener


Chairman-IQAC

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Internal Quality Assurance Cell (IQAC)
MINUTES OF IQAC MEETING
(A.Y. 2022-23)

Venue: IQAC

Date: 11.07.2022

Time : 2.00PM

A. Members Present

S.No.	Name of the Committee Members		
1	Dr.S.Suresh Kumar, Chairman	8	Mr.K.Raja, Member/IT
2	Dr. A. Gopichand, Convener, IQAC	9	Mr.A.Venkatakrishna, Member/Civil
3	Mr.A.SriHari, Director, IQAC	10	Mr.K.Srinivasa Rao, Member/S&H
4	Mr.B.Srinivas, Member/ MECH	11	Mr. Ravindra Babu
5	Mr.Prem Chand M, Member/ECE	12	Mr.V.D. Ratnakumar
6	Dr. Vamsi Krishna Raja, Member/CSE	13	Mrs. Venuprasanthi
7	Mr.A.V.D Suresh Kumar, Member/EEE		

B. Discussion on Agenda

The Chairperson Dr. S. Suresh Kumar, Principal welcomed the members for the meeting followed by a review presentation made by Dr. A.Gopichand, Coordinator of IQAC.

The following points were discussed in the meeting:

1. The minutes of the meeting held on 11/07/2022 are approved by the Council.
2. Action taken report on the decisions of the previous meeting with respective to their departments was reviewed.
3. Chairperson has discussed on the status of Syllabus completion reports of all departments. He instructed the department heads to make action plan of conducting the online classes till further orders. He also asked all the heads of the department to monitor and document the online class work. He also recommended taking students and faculty feedback as it is new mode of learning the subjects to majority of the students.
4. As suggestions for the department's performance, Identify the root causes for low performers through effective mentoring/ counselling by 31 Jan 23 . Review the standard of question papers by the external experts at the end of each semester using a feedback form.
5. It is decided to reward and give incentives for the paper published by the faculties of their research work in international reputed journals. Members expressed appreciation for the improvement in research publications, research grants received, and consultancy work for the current academic year and proposed continuing the practise of holding at least one programme each on intellectual property rights (IPR).
6. IQAC Coordinator has thanked all the members for their support for enhancing the quality aspects of the students, faculty and the institution. He also requested all the heads and department IQAC coordinators to finalize Document AQAR 2021-22 as per NAAC guidelines and to make ready by July first half.

- Promotion of Innovation and Research at the institution, It was decided to commemorate Dr. APJ Kalam's birthday by conducting "Start-Up and Innovation Week" to create awareness among students.

The meeting ended with a formal vote of thanks to the chair and other members of IQAC.

A. Jaganth
IQAC Convener


Dr.S.Suresh Kumar
Chairman-IQAC

